



## **QUADRANT TELEVENTURES LIMITED**

### **Familiarization Programme for Independent Directors for the financial year 2020-21**

#### **1. Preamble**

In accordance with the requirements of Schedule IV of the Companies Act, 2013 and the Regulation 25 (7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc., through various programmes.

#### **2. Purpose**

The programme aims to provide insights into the company to enable the Independent Directors about the following: a) Nature of the industry in which the Company operates b) Business model of the Company c) Understanding of roles, rights, responsibilities in the Company and; d) Significant areas of contribution to the Company.

#### **3. Familiarization Programme**

**3.1** On appointment, the concerned director is issued a Letter of Appointment setting out in detail, the terms of appointment, duties, responsibilities and expected time commitments.

**3.2** Each newly appointed Independent Director is taken through a formal induction program including the presentation on the Company's servicing, Operations, Business model, Strategy, Organization structure, Finance, Human resources, Technology and other important aspects of the Company's business. Relevant literature relating to the Company such as Annual Reports is provided to the Independent Directors on their appointment;

**3.3** The induction for Independent Directors includes interactive sessions with Executive Members and other Functional Heads and also includes a visit to the Company's Operational site, so as to familiarize them about the Company's Operation and other related aspects.

**3.4** At various Board meetings during the year, presentation is being made to the Board on the operations of the Company, market share, pricing strategy, financials, risks and mitigation plans, initiatives on health and safety, compliances, major litigation, regulatory scenario etc.

**3.5** On the matters of specialized nature, the Company engages outside experts/consultants for presentation and discussion with the Board members as and when necessary.

**3.6** The details of the no. of programmes, no. of hours spent by the Independent director and other relevant details are as follows:

S. No.	Name of the Directors	No. of Programme attended		No. of Hours spent	
		During the financial year 2020-21	On accumulated basis till date	During the financial year 2020-21	On accumulated basis till date
1	Mr. Dinesh A. Kadam	1	3	45 Minutes	2 Hours 15 Minutes
2	Mr. Pritesh G. Lahoti	1	2	45 Minutes	1 Hours 30 Minutes

#### **4. Disclosure of the Policy**

Familiarization programme will be conducted for new and continuing Independent Directors on “as needed” basis during the year. The details of familiarization programme will be disclosed on the website of the Company and a web link thereto shall also be given in the Annual Report of the Company.

#### **5. Reviews and Amendments**

The Board may, subject to the applicable listing Regulations, reviews and amend any provision(s) or substitute any of the provision(s) or replace the programme entirely with a new programme.